

Date Time Stamp

**COVER SHEET FOR AMENDMENT OF
POST-TRAVEL SUBMISSION**

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Molly Ryan

Employing Office/Committee: Senator Collins

Travel Expenses Paid by (List all sources): American Lands Project

Travel Date(s): August 10-August 17

Description/Title of Attached Forms: Updated Private Sponsor Travel Certification Form

Purpose of Amendment (describe the reason for amending original submission): _____
Trip sponsor did not send updated version of the travel certification form, so resubmitting. Senate Ethics asked me to resubmit.

1/23/2023

(Date)


(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): American Lands Project
 2. Description of the trip: Fact-finding trip to the Arctic National Wildlife Refuge to learn about its importance to Alaska Natives, Arctic natural systems and history, and land management plans.
 3. Dates of travel: Aug 10 - Aug 16, 2022
 4. Place of travel: Arctic National Wildlife Refuge, Alaska
 5. Name and title of Senate invitees: See the attached pg. 5 for list of invitees
 6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

American Lands Project (ALP) is the sole sponsor and will be funding the trip, developing the trip itinerary, and organizing all logistics not organized by the backcountry guide service.

ALP Program Manager Armando Rojas will be attending the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

American Lands Project seeks to inform discussions regarding important public lands in our nation, in part by facilitating fact-finding travel centered on place-based education. This trip will provide history, context, and understanding for guests in support of their responsibilities related to public lands in Arctic Alaska.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

American Lands Project has organized sponsored travel opportunities for House Members to Southeast Alaska (2021), for congressional staff to Southeastern Oregon (2022), and for a Senate Member to Arctic Alaska (2022).

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

American Lands Project conducts educational briefings for decision-makers in Washington, DC, and works in coalition with diverse organizations engaged with policies surrounding the use and management of America's public lands and waters.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate	\$5,332.41 total (\$1,648.98 for DC - Fairbanks round trip flights; \$3,658.43 for Fairbanks - Arctic Refuge round trip flights; \$25 for taxis in Fairbanks)	\$383 total (\$308 for 2 nights hotel in Fairbanks; \$75 for tent rental in Arctic Refuge)	\$250 total (\$170 for share of backcountry meals provided by guide, \$80 for two dinners in Fairbanks (none will exceed per diem rates))	\$2,000 total For share of guide service costs
☐ Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:
b) This trip has been arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

This trip will provide the opportunity to visit the Arctic National Wildlife Refuge to learn about Arctic natural systems, land management history, economic drivers, and the importance of the region to Alaska Natives.

19. Name and location of hotel or other lodging facility:

Best Western Plus Chena River Lodge (1255 Tvsa Way, Fairbanks, AK 99709)

Basecamps will be comprised of individual camping tents in a remote part of the Arctic Refuge.

20. Reason(s) for selecting hotel or other lodging facility:

The hotel in Fairbanks was selected for room availability, central location, and comparable seasonal rates to other local hotels. In the Arctic Refuge, basecamps (individual tents) are the only option to stay overnight in this remote location; there are no hotels in the vicinity.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

For Fairbanks, the lodging is at per diem and the meals are below per diem.

For the Arctic Refuge the lodging is below per diem and the meals are below per diem.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach class round trip flights between Washington, DC and Fairbanks, and coach class equivalent on

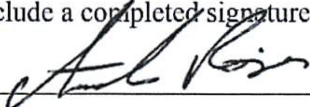
air taxis when traveling from Fairbanks to remote locations in the Refuge. Taxis for ground transportation.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Name and Title: Armando Rojas, Program Manager

Name of Organization: American Lands Project

Address: 1904 3rd Avenue, Suite 406, Seattle WA 98101

Telephone Number: M: 509-760-4217

Fax Number: n/a

E-mail Address: armando@americanlandsproject.org

#5 cont. Senate Invitees: Gerry Petrella (Policy Director, Senator Schumer), Molly Ryan (Legislative Assistant, Senator Collins), Veronica Duron (Chief of Staff, Senator Booker)